**SUMMARY MINUTES OF A VIRTUAL MEETING OF THE FORUM
HELD ON FRIDAY 11 JULY 2020 USING MS-TEAMS**

1. Welcome

The Chairman, Heather Cook (Mid Yorks NHST), welcomed all members present on the Teams meeting.   A full list of attenders (full and part time) is appended at Appendix 1.   A total of 34 members attended, in full or in part.

2. Apologies

No apologies were recorded as having been received.

3. Minutes of Last Meeting

3.1   Accuracy

The minutes of the previous meeting on Friday 15th May 2020 were agreed as a true and accurate record.

3.2   Matters Arising

3.2.1 – ex item 4. – Heather to initiate setting up a Care Homes group. Angela W said that there is a national Care Homes Group, which will supersede this action. Dean D added that NHS-X are also progressing linking Care Homes.

3.2.2 – ex item 11. – Paul N would initiate setting up a NYHDIF-wide Working From Home Implications Group.   Paul reported some progress. Lee R added that Jane Galloway is involved, and Lee will tie in that activity.

4. ISD Update – Nigel Booth

Nigel gave a useful update. He mentioned that ISD was pursuing the "Digital Readiness" activities, and promised to pass this to all members. He also covered the "Workforce Data Collection" exercise, which applied to the NHS only, and had been circulated by Caroline. **ACTION – All members to complete this by mid-September 2020**

5. NHS-E/I/X Update – Angela W and Dean D

Angela covered the Primary Care activities. There had been many requests for support, especially from GP practices. Each NHS organisation needs to commit to their move to Office365 by 17 July 2020 (slides about this are available on the NYHDIF website at www.nyhdif.org.uk). There is very little capital for GP IT. HSLI schemes are going ahead. The "Digital First" Primary Care initiative is restarting – more details will be available soon.

Dean covered other areas, including sharing some slides regarding HSSF market engagement, standards, etc (these slides and other information will be available at www.nyhdif.org.uk); this area also included remote monitoring, resource optimization, AI services, with or associated with HSSF. Other ongoing collaborative work is around video consultations. There were a couple of discussion around a possible HSSF tie-in with GP IT futures, etc, and also around redaction software.

6. NHS Digital Update – Harjit Sembhi

Harjit covered several areas, including NHS-D's move from Accenture-hosted Exchange to MS Exchange – online users are asked to check that they have made the necessary changes – a checklist is available to download, and has been circulated. Some discussions ensued around MS Teams, NHSmail, Skype, etc, and then moved on to whether some facilities in Teams have been disabled – Harjit promised to feedback any information. Members again expressed concern about the frequent difficulties getting into MS-Teams, and the fact that its use and performance were very clunky. Harjit also updated with information concerning the HSCN DNS changes, Cyber Security services, and the SCRA desktop pilot (rollout of the latter to start in February 2021).

7. Information Sub-Group Update – Sue Meakin

Sue mentioned that the sub-group meetings were now held monthly on a Thursday - the day before NYHDIF meetings. She also covered the Office365 move (which generated lengthy discussions), the issues around virtual consultations, and the IG Toolkit (submission date – end of September 2020). Regarding this latter, the changes required for September 2021, including the fact that these will include some Cyber Essentials Plus requirements, were discussed, and Dean D was able to add much useful information.

8. AOB

8.1 Mandy G informed the meeting that Sonia Patel had been appointed as CIO at NHS-X. It was agreed that she should be invited to speak at the November Conference. (Secretary's note – this is in hand.)

8.2 Lee R updated members on Local Care Records progress – his slides are available at www.nyhdif.org.uk . It was agreed that Lee's update should be a regular item on the bimonthly meeting agenda. (Secretary's note – this is in hand.)

8.3   Heather updated members on the Conference progress – there were still some major decisions to be taken.   She also informed members that Janet Howden had joined the Management Committee and also the NYHDIF Support team, with a view to full hand-over of NYHDIF Support to Janet in about 18 months

9.   Next Meeting: The Annual Conference – either Thursday 12th November (if virtual) or Thursday 12th November and Friday 13th July 2020 (if real), starting at about 9:15am on Thursday 12th November 2020.   More details within a day or two.

Next regular bimonthly meeting: 9:30am, Friday 8th January – more details nearer the time.

Ted Woodhouse
NYHDIF Support
2nd August 2020

Appendix 1 – Attendance

Heather Cook	Mid Yorkshire Hospitals NHS Trust (Chairman)
Nigel Booth	Y&H ISD Network
Dean Davidson	NHS England
Tom Davidson	Barnsley Hospital NHS FT
Christopher Evans	NLaG
Delphine Fitouri	Bradford District Care Trust
Scott Finch	Mid Yorkshire Hospitals NHS Trust
Kathy Fulloway	Nottinghamshire Healthcare
Ben Gilderslave	South Yorkshire ICS
Dawn Greaves	Leeds Teaching Hosptals
Mandy Griffin	THIS
Andrew Haw	Nottinghamshire Healthcare
Russell Hornshaw	Leeds & York Partnership NHS FT
Janet Howden	Leeds CCG
Andrew Leng	Airedale Hospital NHS FT
Chris Love	THIS
Steve Mattern	NLaG
Sue Meakin	NLaG
Richard Main	Wakefield CCG
John Mitchell	NE Lincs CCG
Paul Nicholas	Harrogate FT
Alistair Pickering	University Hosptals of Hull
Lee Rickles	Humber FT
Tim Rycroft	Bradford District Care Trust
Ian Scott	Bradford Teaching Hospitals NHS Trust
Harjit Sembhi	NHS Digital
Richard Slough	Leeds Community
Stephen Stewart	Sheffield Teaching Hospitals FT
Ian Wightman	Calderdale CCG
Simon Wilson	Bradford & Airedale CCGs
Angela Wood	NHS E (North)
Ola Zahran	YAS
Alan Baker	NYHDIF Support
Ted Woodhouse	NYHDIF Support